

BOROUGH OF CARLISLE
COUNCIL MEETING
May 9, 2024
6:00 PM

MOMENT OF SILENCE Councilor Roos
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Roos

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Police Department Recognitions

CITIZENS TO BE HEARD

Joe Shane: Pride Week

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Meeting Minutes 4/11/2024

B. Approval of Bills and Investment Transactions:
Expenditures as of April 30, 2024

General Fund	\$ 896,305
Water Fund	\$ 347,706
Stormwater Fund	\$ 93,350
Sewer Fund	\$ 364,303
Solid Waste Fund	\$ 494,170
Capital Project Fund	\$ 56,352
Parking Fund	\$ 469,064

C. HARB

The HARB recommends that Borough Council approve the following Certificate of Appropriateness:

1. *A request for a Certificate of Appropriateness for Sherri Blum of 10 S. Courthouse Avenue to install one 30" round, double-sided sign on an existing metal bracket.*
2. *A request for a Certificate of Appropriateness for Dickinson College of 155 W. High Street to remove existing slate roof material and install new North Country 10" x 16" slate, install ice & water shield, install new built in copper gutter at bottom edge of slate, install new copper valleys & step flashings, install new rake board & aluminum wrap on rake edge of slate roof, scrape existing metal coping & paint.*

D. Budget & Finance

1. *Borough Council may ratify the temporary use of the West Chapel Avenue Parking Lot application for Family Friendly Activities or Tent Sale sponsored by Earth Artisan and Outfitter, scheduled for 10 A.M. through 5:00 P.M Saturday, May 11, 2024.*

E. Employee Relations/Citizen Participation

1. *Borough Council may consider reappointing Michael Shanaman to a full term on the Human Relations Commission. The term will become effective immediately and will expire on February 29, 2028.*

F. Parks and Recreation

1. *Council Borough Council may accept a monetary donation in the amount of \$810.00 from Carlisle Construction Materials, LLC for the sponsorship of Youth Basketball Camp. The camp is offered to children grades 3-8 at no cost and scheduled for July 8-11, 2024 at the Stuart Community Center.*

G. Public Safety

1. *Borough Council may approve the special events application for the May 27, 2024 Memorial Day Parade from 8:00 a.m. – 11:30 a.m. The affected streets are: North Hanover Street from North Street proceeding south to South Street; West Pomfret Street proceeding west to South Pitt Street; South Pitt Street proceeding north to West High Street then proceeding east and disbanding at the Square. (Note: The Memorial Day Ceremony will begin at 9:30 a.m. at Veteran's Courtyard. Traffic is closed only around the Square). Approval is contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as additional insured.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:**

1. Borough Council may consider approving a resolution urging the Pennsylvania General Assembly to adopt the Governor's state budget proposal and full and fairly fund public schools in the Commonwealth.

REPORTS FROM COMMITTEES**A. Budget & Finance:**

1. Borough Council may adopt a resolution approving the sale and disposition of vehicles and other equipment (listed in Exhibit A of the Resolution) that may be sold through auction.
2. Borough Council may enter into an agreement with Davenport & Company LLC to provide financial advisory services relating to Phase 1 (Debt Structure Analysis & Related Matters) of the planned 2024 Debt Issuance in an amount not to exceed \$40,000 (Forty Thousand Dollars).

B. Parks & Recreation

1. Borough Council may consider authorizing the drafting and advertising of an ordinance for the lease of the former railroad station building known as Hope Station in Memorial Park.

C. Public Safety:

1. Borough Council may authorize the temporary closure of West South Street between College Street and Mooreland Avenue on Friday, May 10, 2024 from 3:00pm – 6:30pm for Penn State Dickinson Law Commencement purposes. Approval shall be contingent upon the receipt of a valid Certificate of Liability insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.

D. Public Works:

1. Borough Council may approve the submission of a multi-municipality Safe Streets and Roads for All (SS4A) Demonstration Grant application to the United States Department of Transportation to install temporary traffic calming measures at problem intersections and temporary bike lanes for select corridors. The Borough would join 9 other municipalities in Cumberland and Dauphin Counties and partner with Tri-County Regional Planning Commission (TCRPC) for the application submission.
2. Borough Council may enter into an engineering services contract for a not-to-exceed cost of \$118,000 (One Hundred Eighteen Thousand Dollars) with Gannett Fleming, Inc. to provide design services for the Borough's 2024 Water Distribution System Rehabilitation Program, subject to Borough Solicitor approval of the contract.

3. Borough Council may award the unit price contract for the Area 2 Sanitary Sewer System Rehabilitation Project, Contract B2-1, Sanitary Sewer Replacement and Spot Repairs, to the lowest responsive bidder, Doli Construction Corporation of Chalfont, Pennsylvania, in the amount of \$533,359.00 (Five Hundred Thirty-Three Thousand, Three Hundred Fifty-Nine Dollars), pending receipt of the required bonds and insurances for the project. Borough Council may also authorize any contract change order needing prompt action in an amount not to exceed \$10,000 (Ten Thousand Dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval.
4. Borough Council may award the unit price contract for the Area 2 Sanitary Sewer System Rehabilitation Project, Contract B2-2, Sewer Lining and Manhole Repair, to the lowest responsive bidder, Insituform Technologies, LLC. of Chester, Pennsylvania, in the amount of \$1,030,811.00, (One Million, Thirty Thousand, Eight Hundred Eleven Dollars), pending receipt of the required bonds and insurances for the project. Borough Council may also authorize any contract change order needing prompt action in an amount not to exceed \$10,000 (Ten Thousand Dollars) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval.

E. Sustainability & Community Planning:

1. Borough Council may approve requests by Hari Krishna Property, LLC to waive preliminary plan review and a public outreach meeting per Section 226-14; and approve the final plans for Dunkin' subject to conditions imposed by staff.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

May 2024 – (All meetings will be held at Borough Hall unless otherwise noted.)

09	Council Meeting	6:00 p.m.
23	Planning Commission	5:30 p.m.
27	Borough Hall Closed in Observance of Memorial Day	

June 2024 - (All meetings will be held at Borough Hall unless otherwise noted.)

3	Historical Architectural Review Board	5:30 p.m.
5	Borough Council Workshop	6:00 p.m.
6	Board of Appeals	5:00 p.m.
6	Zoning Hearing Board	6:30 p.m.
6	Parks & Recreation Board (415 Franklin Street)	7:00 p.m.
13	Borough Council Meeting	6:00 p.m.